Alerts

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Alerts

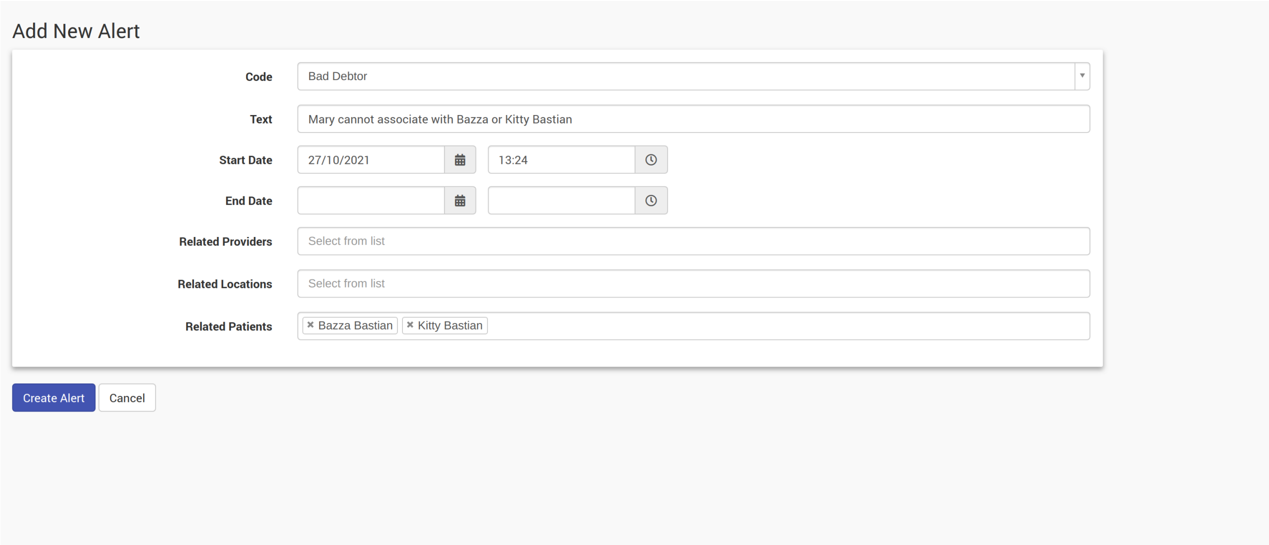
Alerts are flags that let users know important information (usually clinical) relating to the patient.

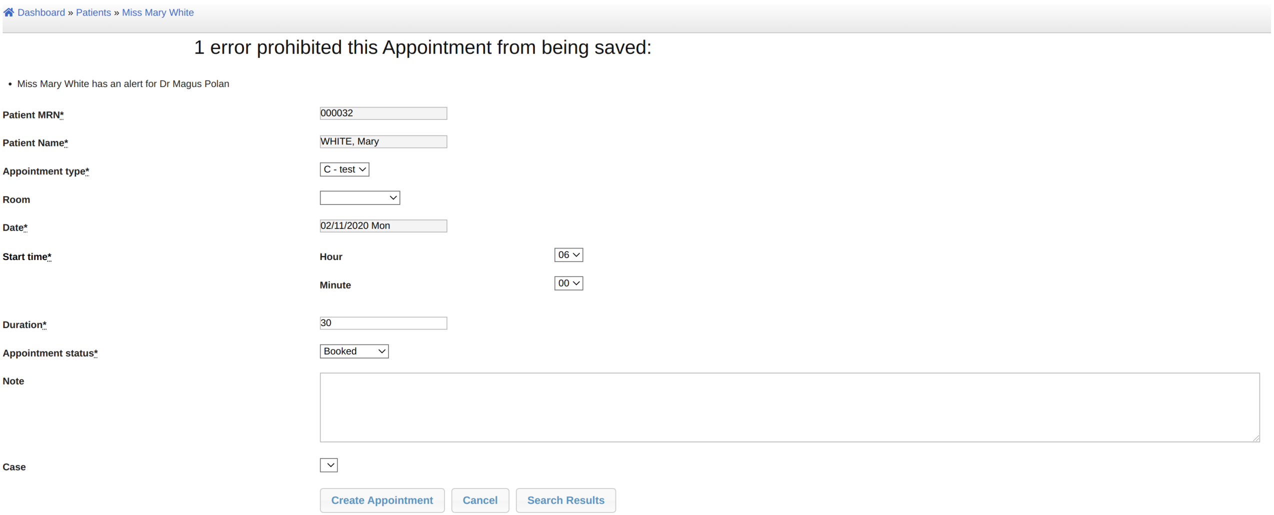
Adding an Alert

1. Search for a patient.
2. Click **Show** to load a patient.
3. In the Menu, click **Alerts and Allergies**.
4. In the Alerts panel, click **New**.
    a. The Add New Alerts screen appears.
5. In the **Code** field, select an alert.
6. In the **Text** field, enter any other relevant information.
7. In the **Start Date** and **End Date** date & time fields, enter the starting & ending dates and times for the alert.
    a. Note: The default starting date & time is the current date and time. If an end date & time is specified, then the alert will be inactive when the ending date & time occurs.
8. Click **Create Alert** to save the Alert to the patient record.
    a. The alert is now active.

Note:

- Optionally, a Provider, Location or other Patient can be specified.
- When a Provider or Location is specified, an appointment cannot be created for that Provider/Location until the Alert reached it's End Date and Time.
- When Patient alerts is specified, an appointment can not be created as a patient is not allowed to interact with another patient.





Indicators in the Patient Banner

Alerts and Allergies

Alerts and Allergies can be added to the patient record. These will appear in the Banner for any users to see whilst in the patient's record. The colour of the Banner will change when an Alert or Allergy is first added to draw the user's attention. If additional / different lists are required, Alerts and Allergies can be configured in the Systems Administration section of CareRight.

Active Alerts

When an Alert is active, it appears in the Patient Banner and can be viewed by clicking the ALERT label or the alert text in the Banner.

Editing an Alert

1. In the Alerts panel, click **Edit** for the relevant alert.
2. Modify the **Text** and **End Date** fields, as needed.

3. Click **Update Alert**.

Making an Alert Inactive

An Alert will automatically become inactive if an End Date and time is reached. If you do no set an End Date when first adding the alert, you can simply need to Edit the Alert and set the End Date and Time to now.