

Add a Provider Number to a Professional Contact

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If a referring Practitioner is not in the list due to a provider number not being present, then you can add a provider number:

1. Click **Professional Contacts**.
 2. Search for the contact that does not have a provider number.
 3. Click **Edit**.
 4. Fill in the provider number field.
 5. Click **Update Practitioner**.
 6. You can now add the Medical referral. Go back to the start of section Add a Medical referral and run through the steps again. The practitioner should now be available in the list.
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