

Reservations - Overview

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Overview

You can book two types of appointments:

1. A standard Appointment - this is an appointment attached to a patient, and
2. A Reservation - this is an appointment that is not attached to a patient. It reserves a block of time in the calendar that can be:
 - converted to a patient appointment, or,
 - released

Note:

When you have active reservations, you will notice a small flag in the top right-hand corner of the screen. Clicking on this flag will allow you to go to the **My Reservations** page.

Reservations will only display what was booked under your log in/profile

The role permission "*Can edit appointment reservations*" should be enabled for the group the user belongs to for converting a reservation to an appointment.



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Name	Description		
07/04/2016 13:00 - 14:00	07/04/2016 13:00 - 14:00	Edit	Release
07/04/2016 10:30 - 11:00	07/04/2016 10:30 - 11:00	Edit	Release
02/05/2016 09:10 - 09:15	02/05/2016 09:10 - 09:15	Edit	Release
02/05/2016 09:30 - 09:35	02/05/2016 09:30 - 09:35	Edit	Release
06/06/2016 09:00 - 09:30	06/06/2016 09:00 - 09:30	Edit	Release
07/06/2016 08:30 - 09:00	07/06/2016 08:30 - 09:00	Edit	Release
10/06/2016 09:30 - 10:00	10/06/2016 09:30 - 10:00	Edit	Release
09/06/2016 09:30 - 10:00	09/06/2016 09:30 - 10:00	Edit	Release
26/07/2016 08:30 - 09:30	26/07/2016 08:30 - 09:30	Edit	Release
29/11/2016 09:40 - 10:10	29/11/2016 09:40 - 10:10	Edit	Release
02/12/2016 10:00 - 11:00	02/12/2016 10:00 - 11:00	Edit	Release
20/01/2017 10:30 - 11:00	20/01/2017 10:30 - 11:00		

- If you want to create a new reservation, please refer [here](#).
- To convert the reservation, please refer [here](#).
- If you want to access the appointment list, please refer [here](#)