

Edit Admission

Last Modified on 20/07/2020 3:36 pm ACST

You can edit an admission regardless of the state that the admission is in (open, discharged or pending discharge). Most of the pick lists on the Edit admission screen can be defaulted to a value or hidden (see the Change Categories section for more details).

From the Patient Record

1. [Search](#) for a patient.
2. Click **Show**.
3. If this is the Current Admission:
 - a. Select **Current Admission** in the Main Menu or in the banner click **Currently Admitted**.
4. If this is not the Current Admission, click **Admissions** in the left hand menu.
 - a. From Admission History section, click **Edit**.
5. Fill in relevant fields, as needed.
6. Click **Update**.

Admission Fields

The admission fields displayed are configurable and depend on the admission category. To see every field regardless of the admission category, tick **Display Hidden Fields** at the bottom of the page, then press **Update** and then edit the admission again.

Admission Field	Note	Example
Admitting Doctor	Only allows selection of staff members with a medical staff member type. By default this is "Doctor" and "Psychologist".	
Attending Doctor	Has the same restrictions as Admitting Doctor.	

Editing Type C Certificate Content (New v6.65 Feature)

When editing an admission, the requirement for a Type C Certificate can also be modified at any time, including post discharge.

Admission

Admission Date 31/03/2020 08:03

Location* East St Kilda Clinic DESC

Admission Category* General Admission

Reason* BRONCHOSCOPY with dilatation of tracheal

Admission Type Select a value

Admitting Doctor Dr Juan Krill

Attending Doctor Dr Juan Krill

Planned Date of Discharge 31/03/2020

Discharge Intention on Admission Select a value

☒ Requires Type C Certificate

Certifying Doctor If different to the Attending Doctor

Nature Of Illness Asthmatic symptoms requiring bronchoscopy.

☐ Display Hidden Fields

Update Cancel