Accessing Claims - Location based

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From the CareRight dashboard:

1. Select Location from the menu.

2. Select the relevant location (i.e. Clintel Clinic).

3. In the Main Menu, select **Invoices & Claims** from the menu

4. The Invoices Claims Screen will display:

    a. The complete view of accounts for your practice/organization. This will assist with daily debt management.

    b. View of Invoices & Claims per Guarantor

5. From this screen you can also:

    a. Access all processed claims

    b. Manual ERA payments

6. The sub-heading status definitions are as follows:

    a. Unvoiced – Records that have an admission but have not been invoiced will be counted in this section. See note**

    b. Unsent - Invoices with no claims sent yet

    c. Unpaid - Claims Sent, not get paid

    d. Part Paid - Claims Sent partially

    e. Problem - Problem Claims

Note: If the setting "' Confirm Admission Billing" is set in CR Admiration/Locations/Claiming – then records that have been invoiced but not confirmed/Marked as completed will also be counted in this section.

My Locations

Name	Description
Clintel Hospital	Clintel Hospital
Clintel Rehab	Rehabiliation Centre
East St Kilda	St Kilda

- 📄 Documents
- 🏴 Events
- 🏴 Followups
- $ **Invoices & Claims**
- $ Invoices & Credits
- 🛏 Occupancy

Bulk Billed

Department of Veterans Affairs

Medicare

Totals

IHC

BUPA Australia

iTest Health Fund

Totals

Invoices

	Location	Number	Invoice Date	Service Date	Patient	Sent Date	Provider	Guarantor
☐	Clintel Hospital	720	10/12/2015	10/12/2015	000154 James Dean		Hosp Sydney HOSPITAL	BUPA Australia
☐	Clintel Hospital	793	20/03/2017	20/03/2017	000159 Andrew Anderson		Hosp Sydney HOSPITAL	BUPA Australia