Location Occupancy

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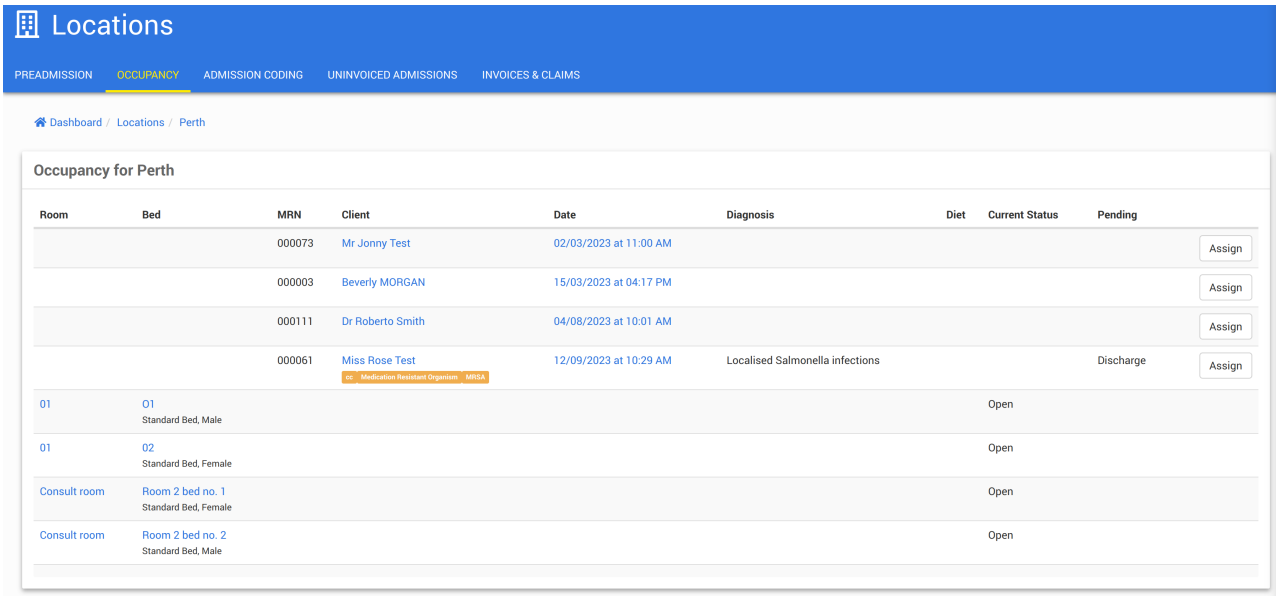
Occupancy shows the current levels of occupancy for a specific location; and any alerts such as an MRO, or details of the bed/room/areas.

See the full Training Topic - Bed Management.



Admitted patients can be allocated a Room or Bed (Configurable set up, see System Administration Guide - Locations - Rooms and Beds)

In addition to tracking bed and room utilisation in the context of admissions, the occupancy report now also details any appointments currently taking place in a given room.

This allows providers and other staff to ensure they have good visibility of where specific patients are or if a particular specialised room (ie with specific equipment) is free.

Areas/Wards/Floors; Rooms & Beds can be customised to suit the correct terminology you used in your organisation (See System Administration Guide > via Translation).

Steps:

1. **Dashboard**:
2. **Locations**
3. Select a **Location**
4. **Occupancy -** The Occupancy Screen will display with current admissions
    a. Click on **Assign/Unassigned** a room or bed to a Patient.
    b. Newly admitted patient room will show up as Incoming.
    c. Move patient from one room/bed to another.
    d. Once we assign room/bed to patient we can **move** across available rooms/beds or be **unassigned** from room/bed.