

Patient Summary

Last Modified on 20/02/2024 3:35 pm ACDT

The Summary page is split into the followings sections:

Area	Description	More Information
Identity	Contains data such as facility, MRN, name, DOB, gender, marital status, etc	
Demographics	Contains data relating to occupation, nationality, ethnicity, language spoken, etc	
Hearing Services	This is specific to Office of Hearing Services	
Government Benefit	Contains data relating to Medicare, pensioner and DVA	
Health Fund	Contains health fund information	
Accounting Details	Contains the type of account(s) for billing purposes	
Contact Details	Contains the patient's phone, address and email	refer to Contact Details
Address Book	Contains details of any relevant contact people including an emergency contact.	refer to Address Book
Other Relationships		refer to Other Relationships

:

Note: These sections can be disabled if not required for your business - refer to [System Administration Guide \(Patients\)](#) for more information.

From the Summary screen, the following processes can be accessed:

- Edit - Ability to edit the Patient Summary detail - refer to this for more information about the above sections.
- OPV - Online Patient Verification, via Medicare - checks Medicare, DVA and, or Health fund details
- Print Labels - Ability to print labels for the patient (patient label, wristband label)
- Print Merge Form - Ability to print merge form to be included with patient information.
- Print HC21 form - Ability to print the Hospital Claim form (Day Surgery / Hospital specific)
- Print SACR - Ability to print the SA Cancer Registration form (State-specific)
- New Appointment

- Manage
 - Merge Patient - Ability to Merge duplicate patient records (this is only accessible if privileges have been set)
 - Archive Patient
 - Export Patient Record
-