## **Professional Categories**

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This article is part of the systems administration guide. You will require administration access to view the pages mentioned in this article.

All referring practitioners are found in CareRight under "Professional Contacts".

The length of the referral depends on the professional category of the Professional Contact (referring practitioner). A professional category is linked to a Group and the default referral length is inherited from the group.

Group	Referral Length
Surgeon	3 months
Physician	3 months
Anaesthetist	3 months
GP	12 months
Other Medical	n/a
Non Medical	n/a

- 1. Click Administration.
- 2. Select **Professional Categories** menu item.
  - a. The Professional Categories screen will display with the following values.
- 3. From here you can add a New category or edit an existing one.

Field	Description	Example
Name	This is the Professional Category Name	Dermatologist
Group	This is the group the category belongs to.	Surgeon
Edit (Button)	This button allows you to Edit a value	
Delete (Button)	This button allows you to Delete a value	

