

Diagnosis & History Groups

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This article is part of the systems administration guide. You will require administration access to view the pages mentioned in this article.

In this area you can review and set up custom categories for Diagnosis & History Groups. CareRight will have the following groups pre-defined but these can be modified / updated to reflect your business processes and use.

The values use in the Diagnosis and History Groups are:

- Diagnosis Codes
- Problem Codes
- Free Text data entry

Reviewing Diagnosis & History Groups

1. Click **Administration**.
2. Select **Patients Menu**.
3. Select **Diagnosis & History Groups** sub-menu.
 - a. The Diagnosis & History Groups screen will display.
4. From this screen you can:
 - a. Edit
 - b. Re-Order
 - c. Add a New group

Editing a Diagnosis & History Group

1. Click **Administration**.
2. Select **Patients Menu**.
3. Select **Diagnosis & History Groups** sub-menu.
 - a. The Diagnosis & History Groups screen will display.
4. Select the **Edit** button next to the Group you wish to edit.
5. The Edit screen will display and you can modify the following values:
 - a. **Group Description** - which is the Name which displays on the Patients Diagnosis & History Group screen
 - b. **Enabled** - This check box will determine if the Group is displayed on a Patient Record or not
 - c. **Collapse** - This check box determines if the Group sections are collapsed on the Patient screen or not
6. Once you changes have been made, select the **Update Factor Group** button.

Adding a New Diagnosis & History Group

1. Click **Administration**.
2. Select **Patients Menu**.
3. Select **Diagnosis & History Groups** sub-menu.
 - a. The Diagnosis & History Groups screen will display.
4. Select the **New** button.
5. The add New screen will display and you can fill in the following values:
 - a. **Name** - This is the unique name of the group - it does not display on the Patients Diagnosis & History Group screen.
 - b. **Group Description** - which is the Name which displays on the Patients Diagnosis & History Group screen.
 - c. **Enabled** - This check box will determine if the Group is displayed on a Patient Record or not.
 - d. **Collapse** - This check box determines if the Group sections are collapsed on the Patient screen or not.
6. Select the **Create Factor Group** button to create the group.

Adding a Free Text box for data entry.

The Free Text entry box is a configurable feature, it allows for the free text entry of information for each of the enabled/active Diagnosis & History Groups.

It can be enabled as follows:

1. Click **Administration**.
 2. Select **Global Settings** menu.
 3. Scroll down to value **Use Free Form Diagnosis**.
 4. Select **True** from drop down list
 5. Select the **Change** button to save.
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