Statutory Coding

> This article is part of the systems administration guide. You will require administration access to view the pages mentioned in this article.

This screen displays all the valid fields / data elements required for Statutory Reporting. For each field / data element this screen will show:

Field / Title	Description
Data Element	This is the name of the data element/field.
Description	this gives a description of the data element
Data Type	This indicates the type of data stored in the field value. For example, String, date, time The type to take note of is: Data collection Lookup . This indicates that there are values which can be defaulted / disabled)

To Review the Data Elements Details

1. Click **Administration**
2. Click **Admissions**
3. Click **Admission Categories**.
4. Select **Data Elements** to review the valid elements.
5. Click on the data element of interest.
6. The details screen will display three sections:
    a. **Details** - this gives a description of the data element.
    b. **Statutory Report -** this lists the Statutory reports the element is valid for and which version.
    c. **Statutory Report Values** - this describes the valid codes for these elements across the statutory reporting bodies. (these value can be disabled if not relevant, i.e Maternity).
7. To disable a code value, select the **Disable** button next to the irrelevant code.

Frequently Asked Questions

Question: Why does a statutory reporting guide say I must submit a numeric value - ie 3 - but in the user interface I see a human readable value?

CareRight models selectable values with human readable text, so that you do not need to remember the full detail or coding rules for a large variety of states.

This allows the selection of one value, and reporting the correct codes for:

- HCP
- State Based reporting (QHAPDC, HMDS, ISAAC/APC, PHISCO)
- Grouper
- Medicare Online claiming

Question: Why do I see values not relevant for my admissions? IE: PHISCO Unqualified Newborn Days?

Check that you have marked the field has "Hidden" in your admission category setup.

Question: I need to enter data, but I can't see a field. How do I change this?

On the individual admission, when you edit, you can select **Show Hidden Fields**. This will display **all possible fields.**

To fix this ongoing, either:

- Mark the field in Admission Category setup as visible or
- If it has a fixed value for your admission category, set a default value

Question: I need to make sure data is required at the point of discharge, how do I force this to occur?

In the individual admission category setup, mark the field as **required.**

In global settings, set **Admission Data Collection At Discharge** to **true.**

Note: It is highly recommended to test this before enabling, as it is a global setting.

Question: I report for HCP, and another state based report. Why are some values missing?

Where a value is not valid for both HCP and other statutory reporting, the system restricts the options that you can select to valid options.

This can be checked via **Admin > Admissions > Statutory Coding**

Code	Description	AAPC 2015	HCP 0900	HCP 090017	HCP 090018	HCP 1000	HCP 1100	HMDS 2014	HMDS 2015	HMDS 2023	ISAAC 2015	ISA 20
	hospital psychiatric hospital											
1b	Non-admitted patient referred from other hospital		9	9	9	9	9					
2	Statistical admission – care type change	2	2	2	2	2	2		Unavailable		A	A
4	From Accident/Emergency		4	4	4	4	4	4	4	4	6	6