

Adjustment Types Overview

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This article is part of the systems administration guide. You will require administration access to view the pages mentioned in this article.

Overview

This screen allows for Adjustment Types to be created, edited or deleted. Adjustment Types

Field	Description	Example/Values
Name		
Type	Select from drop down list	Credit Debit
Pay Out of Pocket First? (check box)	If the patient has to pay out of pocket expenses first	

You are able to search the list of Adjustment Types using the search box.

Update Adjustment Types

You are also able to 'Reorder' the list of Adjustment Types.

1. Select the **Reorder** button.
 2. The Re Order screen displays.
 3. Using the cursor, select the 3 horizontal lines and drag the line into the position you require.
 4. Select **Update Adjustment type**.
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