

HL7 Correspondence Import

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This article is part of the systems administration guide. You will require administration access to view the pages mentioned in this article.

CareRight is able to import Documents automatically from specific folders on your server/workstation. This requires the Clintel Uploader to be installed on the server or desktop machine that you scan your files to.

CareRight also supports two methods of integration with external transcription services providers:

- The first method is to act as an archiving service; The imported letters are not editable and serve for archiving on the patient record only.
- The second method involves importing the letters as editable drafts that can then be sent within CareRight.

To Set up a New Correspondence Import Directory

1. Click **Administration**.
2. Select **Correspondence** from menu.
3. Select **HL7 Correspondence Import**.
4. The Correspondence Import Dirs screen will display with the following fields:

| Field / Title | Description |
|----------------------------------|-------------|
| Location | |
| Document Type | |
| Check this Location? | |
| Last Communication with Uploader | |
| Files Pending error count | |
| Files Pending Import Count | |
| Matching Identifier | |

5. Select **New**.
6. Fill in the relevant field values based on the table below.
7. Select the **Create Correspondence import dir** button.

| Field / Title | Description |
|---------------|-------------|
|---------------|-------------|

| | |
|----------------------|--|
| Location | |
| Document Type | |
| Check this Location? | |
| Matching Identifier | |

6.70.2 Enhancement

Incoming documents can be matched on either CRN or MRN.

To set this option -

1. Click Admin
2. Click Global Settings
3. Scroll down to API Patient MR Identifier
4. Click the drop down box to select from either CRN or MRN

API Patient MR Identifier

MRN ▼