## Configure Clintel Uploader

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This article is part of the systems administration guide. You will require administration access to view the pages mentioned in this article.

The Clintel Uploader needs to be configured to ensure it places documents in the correct folders.

- Where the uploader is running Open a browser: <a href="http://localhost:3000/settings/new?">http://localhost:3000/settings/new?</a>
  type=DocumentImportDir
- 2. Select the "provider / location / provider"
- 3. Enter the path to the folder (local cannot be a network share)