

Adding Alert Definitions

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This article is part of the systems administration guide. You will require administration access to view the pages mentioned in this article.

In this area, the different types of alerts and allergies can be configured.

To create a new Alert Definition:

1. Click **Administration**.
 2. Select **Patients**.
 3. Click **Alert Definitions**.
 - a. Existing Alert Definitions will display.
 4. In the blue banner four options are available:
 - a. Alert
 - b. Allergy
 - c. Notice
 - d. MIMS - codes in this section are added automatically with a MIMS subscription
 5. Select **New Alert Definition** button.
 - a. The new screen will display.
 6. Select the type.
 7. Enter a code - an allergy can't have a code that is a number as it may conflict with a MIMS allergy definition.
 8. Enter **Description**.
 9. **Ending** will cause this type of alter to automatically close on this date.
 10. **Show Description On Header** will cause this alert to appear as a yellow note in the bottom of the patient banner.
 11. Click **Create Alert Definition**.
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