

Custom Patient Fields (Super User)

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1. From the dashboard Click Administration
2. Click Patients
3. Click Custom Patient Fields
4. To filter the list type Demographics and Click the search button
5. To add new field click the New Button.
6. Click Section Dropdown menu select Demographics
7. Provide a name for the field (keeping the _c prior to the name).
8. Select the Value Type
 - String - Normal Text , Integer - Whole Number (no decimals) , Number - Number , Boolean - True/False.
9. Add a Label to the field (this is what the field name to the user will appear as).
10. Type in the position (this is the order of the fields as they appear).
11. If the new field is to appear immediately, select Enabled.
12. Select Create Person detail setup. To save changes Click Create Person detail setup

The screenshot shows a web application interface for managing custom patient fields. The breadcrumb trail at the top reads: [Dashboard](#) / [Administration](#) / [Patients](#) / [Custom Patient Fields](#). The main form is titled 'Person Detail' and contains the following fields:

- Section:** A dropdown menu.
- Name:** A text input field containing the value 'e_'. Below this field is a small text label: 'Name must be 1-30 characters long. Only alphanumeric characters and underscores are allowed. It cannot start with a number or underscore and cannot end with a space, underscore, or hyphen.'
- Value Type:** A dropdown menu with 'String' selected.
- Label:** A text input field.
- Position:** A text input field.
- Enabled:** A checkbox.

At the bottom of the form, there are two buttons: 'Create Person detail setup' (highlighted in blue) and 'Cancel'.