Custom Patient Fields (Super User)

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1. From the dashboard Click Administration

2. Click Patients

3. Click Custom Patient Fields

4. To filter the list type Demographics and Click the search button

5. To add new field click the New Button.

6. Click Section Dropdown menu select Demographics

7. Provide a name for the field (keeping the _c prior to the name).

8. Select the Value Type

- String - Normal Text , Integer - Whole Number (no decimals) , Number - Number , Boolean - True/False.

9. Add a Label to the field (this is what the field name to the user will appear as).

10. Type in the position (this is the order of the fields as they appear).

11. If the new field is to appear immediately, select Enabled.

12. Select Create Person detail setup. To save changes Click Create Person detail setup