Program Categories

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This article is part of the systems administration guide. You will require administration access to view the pages mentioned in this article.

Topics in this article include:

- What are Program Categories?
- How to Navigate to Program Categories
- Interface
- How to Add / Edit a Program Category
- Manage Button

What are Program Categories?

Program Categories are used in the Programs feature of CareRight. Each category describes a program which can then be comprised of schedules, waitlists, sessions, etc. To learn more about Programs, see About Programs.

How to Navigate to Program Categories

Go to the Administration interface and, in the Main Menu, click **Program Categories**.

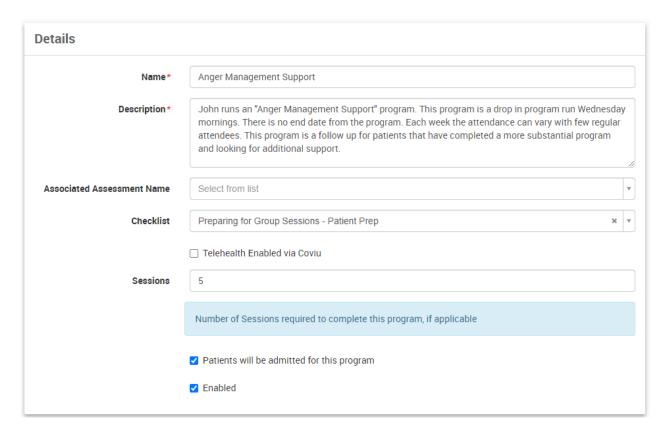## Interface

How to Add / Edit a Program Category

To add a new category, click **Add** or—to edit an existing category—click **Edit**.

Enter, or modify, the **Name**, **Description**, and **Sessions** fields as needed.

Notes about fields:

- The **Sessions** field is the number of program sessions required for an enrolee to complete the entire program.
- Tick the **Patients will be admitted for this program** checkbox to enable patient enrolment.
- Tick the **Enabled** checkbox to activate the program category and make it available as a selection within CareRight.
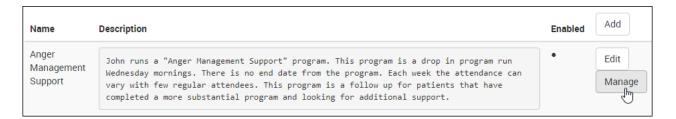
When done, click **Update <Program Category Name>** (if editing) or **Create Program Category** (if adding a new category), as needed.
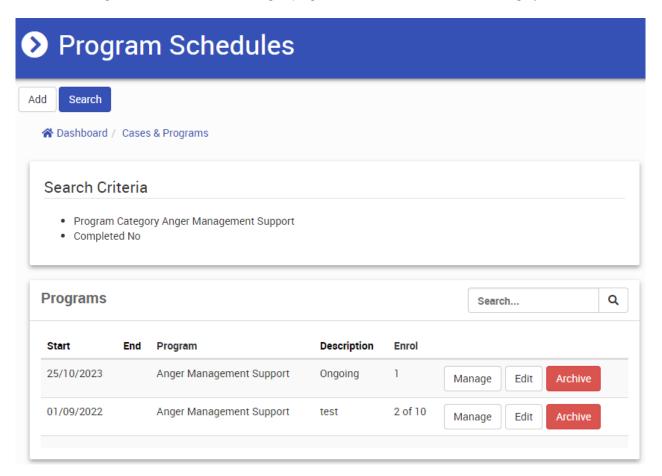

Manage Button

The Manage button directs you to the Program Schedules page for a specific category. To learn more about Program Schedules, please see the Program Schedules article.

Clicking **Manage**...

Name	Description	Enabled	Add
Anger Management Support	John runs a "Anger Management Support" program. This program is a drop in program run Wednesday mornings. There is no end date from the program. Each week the attendance can vary with few regular attendees. This program is a follow up for patients that have completed a more substantial program and looking for additional support.	•	Edit / Manage

...launches the Program Schedules screen featuring all programs associated with the selected category.

Program Schedules

Add Search

🏠 Dashboard / Cases & Programs

Search Criteria

- Program Category Anger Management Support
- Completed No

Programs

Search... 🔍

Start	End	Program	Description	Enrol			
25/10/2023		Anger Management Support	Ongoing	1	Manage	Edit	Archive
01/09/2022		Anger Management Support	test	2 of 10	Manage	Edit	Archive

Associate an Assessment

Available in CR version 68.1.2 and above

The ability to associate Assessments to be conducted for each Attendee. This is useful for session specific notes or activities.

Program Categories

Name	Description	Enabled	Associated Assessment Name	Add
Anger Management Support!	John runs a "Anger Management Support" program. This program is a drop in program run Wednesday mornings. There is no end date from the program. Each week the attendance can vary with few regular attendees. This program is a follow up for patients that have completed a more substantial program and looking for additional support.	•	ANGRY	Edit / Manage