

Program Admissions

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This article discusses the following topics:

Topics
What is Program Admissions
Interface
How to Search for a Program Admission
Progs Missing Admissions
Archive an entry from the 'NOT YET ADMITTED' list

Definition of Program Admissions?

The Program Admissions interface displays a list of attendances who were expected to have an admission, but do not.

Interface

Program Admissions						
Search						
Dashboard / Cases & Programs						
Search Criteria						
Attended Program - NOT YET ADMITTED						
Date	Duration	Note	Program	Schedule	MRN	Name
03/10/2022	Full		Anger Management Support	Angry Schedule	000020	Mr Rufus Bastian
30/09/2022	Full		Anger Management Support	Angry Schedule	000020	Mr Rufus Bastian

Search for a Program Admission

From the Dashboard, select **Cases & Programs**, and then, in the Main Menu, click **Programs Admissions**.

Steps

1. Click the **Search** button.

Program Link

Click a hyperlinked program name under the "Program" column to view the program schedule for that program (see [Program Schedules](#) for more information).

Progs Missing Admissions			
Date	Program	File №	Name
29/09/2020	Positive Attitude	0000000969	Sir Rufus O'Hare Bastian
29/09/2020	Positive Attitude	0000000600	Max Knowles
08/10/2020	Positive Attitude	0000000600	Max Knowles
15/10/2020	Positive Attitude	000135	Mr Caleb James Gray

Name Link

Click a hyperlinked name link under the "Name" column to view the patient/enrolee's details.

Archive an entry from the 'NOT YET ADMITTED' list

An entry can be archived/reviewed and removed from the Not Yet Admitted list.

Note: In the Search for a Program Admission screen there is a tick box there to Include Archived/ Reviewed

Steps:

1. Click on the Program Schedule Hyperlink

Attended Program - NOT YET ADMITTED

Date	Duration	Note	Program	Schedule	MRN	Name
03/10/2022	Full		Anger Management Support	Angry Schedule	000020	Mr Rufus Bastian

2. Click on the Duration hyperlink i.e Full (see below)

Patient Attendance

Patient

MRN	Name	Duration	Enrolled	Admission	Form	Note
000020	Mr Rufus Bastian	Full	Yes			<input type="button" value="Remove"/>

3. Tick "Does not require admission"

Program Session

Details

Patient Attendance

Attendance

☒ Attended full duration of session
☐ Attended partial duration of session

Start Time

End Time

Note

☐ Does not require admission

Reviewer Comment