

Program Attendances

Last Modified on 30/01/2024 2:21 pm ACDT


This article discusses the following topics

| Topics |
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| What is Program Attendances? |
| Interface |
| How to Search for Program Attendances |
| Did not Attend Panel |


Definition of Program Attendances?

This screen lists all patients that have a session they were enrolled for, but did not attend.

Interface

 **Prog Attendances**

Search

 [Dashboard](#) / [Cases & Progs](#)

Search Criteria

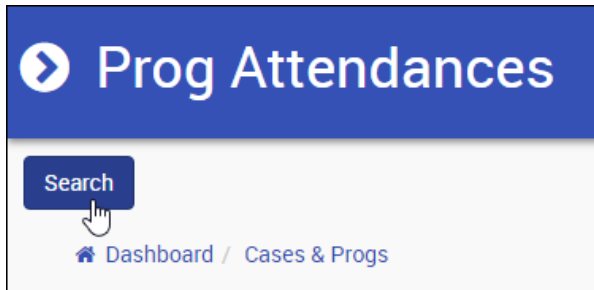
Did Not Attend

| Date | Program | File № | Name |
|------------|--|------------|--|
| 19/10/2020 | Anger Management Support | 0000000969 | Sir Rufus O'Hare Bastian |
| 19/10/2020 | Anger Management Support | 000138 | Mr Alex Walker |
| 19/10/2020 | Positive Attitude | 0000000999 | Ms Lily Bastian |
| 19/10/2020 | Positive Attitude | 0000000969 | Sir Rufus O'Hare Bastian |
| 19/10/2020 | Positive Attitude | 000168 | Dr Andrew Smith |
| 19/10/2020 | Positive Attitude | 000138 | Mr Alex Walker |
| 20/10/2020 | Positive Attitude | 0000000600 | Max Knowles |

How to Search for a Program Attendance

From the Dashboard, select **Cases & Programs** and then, in the Main Menu, click **Programs Attendances**.

Click the **Search** button.



Complete one, some, or all of the search criteria as needed:

- **Program Category:** Select a program category;
- **Provider**
- **Patient**
- **Start and End Dates:** Enter a start & end date range.

Click **Search**.

Search

Program Category

Anger Management Support

✕

▼

Other Criteria

Provider

Miss Test Anna

✕

▼

Patient

Miss June Test - 16/01/1980 - 000050

✕

▼

Start

01/01/2024

📅

End

30/01/2024

📅

Search

Did Not Attend Panel

Did Not Attend

| Date | Program | File № | Name |
|------------|--|------------|--|
| 19/10/2020 | Anger Management Support | 0000000969 | Sir Rufus O'Hare Bastian |
| 19/10/2020 | Anger Management Support | 000138 | Mr Alex Walker |
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| 19/10/2020 | Positive Attitude | 0000000969 | Sir Rufus O'Hare Bastian |
| 19/10/2020 | Positive Attitude | 000168 | Dr Andrew Smith |

Column Headers

Date: Date of session;

Program: Hyperlinked name of the program (links to the program schedule);

MRN.: Patient identification number;

Name: Hyperlinked name of the patient/enrollee (links to patient details).

Program Link

Click a hyperlinked program name under the "Program" column to view the program schedule for that program (see [Program Schedules](#) for more information).

Did Not Attend

| Date | Program | File № | Name |
|------------|--|------------|--|
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| 19/10/2020 | Positive Attitude | 0000000969 | Sir Rufus O'Hare Bastian |
| 19/10/2020 | Positive Attitude | 000168 | Dr Andrew Smith |

Name Link

Click a hyperlinked name link under the "Name" column to view the patient/enrollee's details.

Mark Attendance

Attendance can be marked fro the program,

1. From Dashboard, Click **Cases&Programs**
2. Click on **My Cases&programs**
3. Click on **Attendance** in the Today's Program list.
4. Check the attendance box, Can mark the partial attendance by clicking the **Full** Hyperlink.

The screenshot shows the 'Program Session' page. On the left is a sidebar with a 'Dashboard' menu and a list of options: 'Cases & Programs', 'All Cases', 'All Programs', 'My Cases & Programs', 'Programs Admissions', 'Programs Attendances', 'Programs Forecasts', and 'Programs Waitlist'. The main content area has a blue header 'Program Session' and a breadcrumb 'Dashboard / Cases & Programs'. Below this is a 'Details' section with fields for 'Program' (Clintel mind hub), 'Schedule' (test), and 'Date' (30/01/2024). The 'Attendees' section features a 'Patient' dropdown menu with 'Select a Patient' and an 'Add' button. Below is a table with columns: Attendance, Duration, MRN, Name, Sessions, Form, and Note. Two rows are visible: one for 'Test Example' with a checked attendance box and a 'Form' button, and another for 'Miss June Test' with a checked attendance box and a 'Form' button.

The screenshot shows the 'Attendance' modal form. It has a title bar 'Attendance' with a close button. The form contains two radio buttons: 'Attended full duration of session' (selected) and 'Attended partial duration of session'. Below these are 'Start Time' and 'End Time' input fields, each with a clock icon. There is an 'Attendance Note' text area. At the bottom right are 'Close' and 'Save' buttons. The background shows a blurred view of the 'Program Session' page with a table of attendees.

View attendance duration - Partial/Full Attendance

From the Program Session - attendance can be viewed for all patients enrolled to the Program.

Program Session

Program Clintel mind hub
Schedule test
Date 30/01/2024

Attendees

Patient

Select a Patient

Add

| Attendance | Duration | MRN | Name | Sessions | Form | Note |
|-------------------------------------|----------------|--------|----------------|----------|----------------------|-----------|
| <input checked="" type="checkbox"/> | Full | 000030 | Test Example | | Form | |
| <input checked="" type="checkbox"/> | 09:00 to 12:30 | 000050 | Miss June Test | | Form | test test |
| | | | | | | |