

Accessing CareRight Online Help

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1. CareRight Online manual (Help)

The online documentation for CareRight is divided up into several manuals

CareRight User Guide	This manual covers the procedures on how to complete daily tasks in CareRight. See CareRight User Guide .
System Administration Guide	This manual guides you through the process of CareRight Configuration and requires System Administration Permissions. This is a high-level setup of CareRight so your workflow can be streamlined. See CareRight Systems Administration Guide .
Assessment (Forms) Builder Guide	Guide on how to create Forms in CareRight (Assessment). See Assessment Builder .
Quick Reference Guides	Quick Tips and Tricks in CareRight. See Quick Reference Guide .
Frequently Asked Questions	Frequently asked questions. See Frequently Asked Questions .
Release Notes and Schema Changes	This section contains Release notes and Schema changes to CareRight for every version released. See Release Notes and Schema Changes .

2. Accessing Online Manual

These can all be accessed in 2 ways:-

1.	Directly from within CareRight - Bottom Right-hand side of CareRight.	
2.	From a Redmine ticket - Bottom Right-hand side of Redmine > Help OR links provided by a Helpdesk Consultant.	

- **Accessing documentation from within CareRight**

When logged into CareRight, a blue [Help](#) button appears in the bottom right corner of the browser window.

Clicking this button will open a panel on the right-hand side of your browser window. The exact content of the sidebar under the **Suggested For You** is topic sensitive. Online Help will suggest related articles depending on where in CareRight you pressed the Help button.

There is a search field near the top of this panel where you can enter keywords to search for.

- Autosuggest articles as you type
- Search for words used in CareRight
- Select an article and click > open in Full Site

Two other links on the panel:

- **View the full CareRight User Guide** - gives a list of sections from the manual with articles linked to those sections
- **Open in Full Site** - will open a new browser tab with the CareRight User Guide sections in a sidebar on the left

- **Accessing documentation from within Redmine**

When in Redmine (the Clintel Helpdesk) you will also have a blue Help button appearing in the bottom right corner of the browser window. Pressing the button will act like clicking the **Open in Full Site** link from within CareRight

Manual links on Redmine can take you directly to the relevant article.

NB: Clicking the link from within an update email message will not work as your email system does not contain the authorisation codes to access the online documentation system.