

Re-schedule an Appointment

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Re-schedule an appointment

In this scenario, a client calls to reschedule and wants to choose another date and time.

1. Follow the steps for [Moving an Appointment](#).
 2. Your system administrator needs to have done the following in advance:
 1. Set up an appointment status called "Rebooked".
 2. Changed the setting for Cancel Status Appointment On Transfer to "Rebooked".
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