

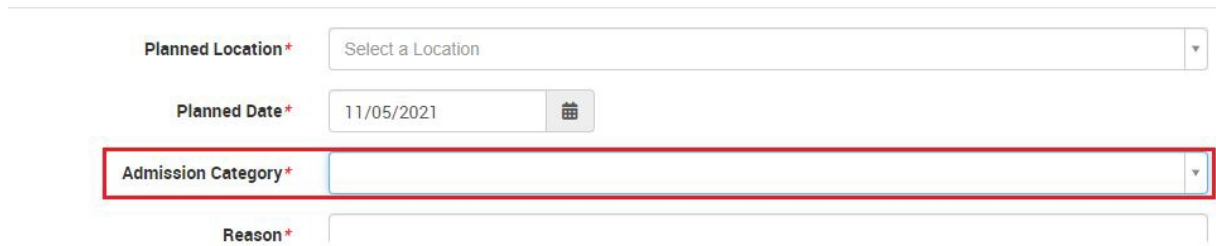
## Archive Admission Categories

Last Modified on 11/05/2021 2:43 pm ACST

The ability to archive Admission Categories prevents user from being able to select an Admission Category that is no longer in use (archived). If an admission is category if archived then it should not be displayed as an available admission category in the following screens:

- New Pre Admission
- 

### Pre-admission



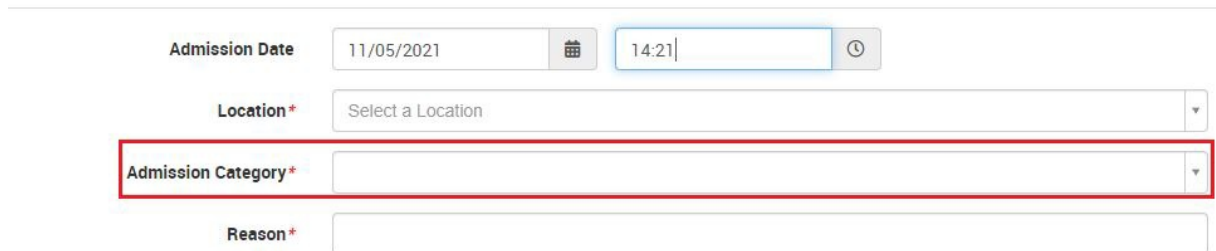
The Pre-admission form contains the following fields:

- Planned Location\***: A dropdown menu with the text "Select a Location".
- Planned Date\***: A date input field showing "11/05/2021" with a calendar icon.
- Admission Category\***: A dropdown menu, which is highlighted with a red border.
- Reason\***: A text input field.

Admission

- 

### Admission

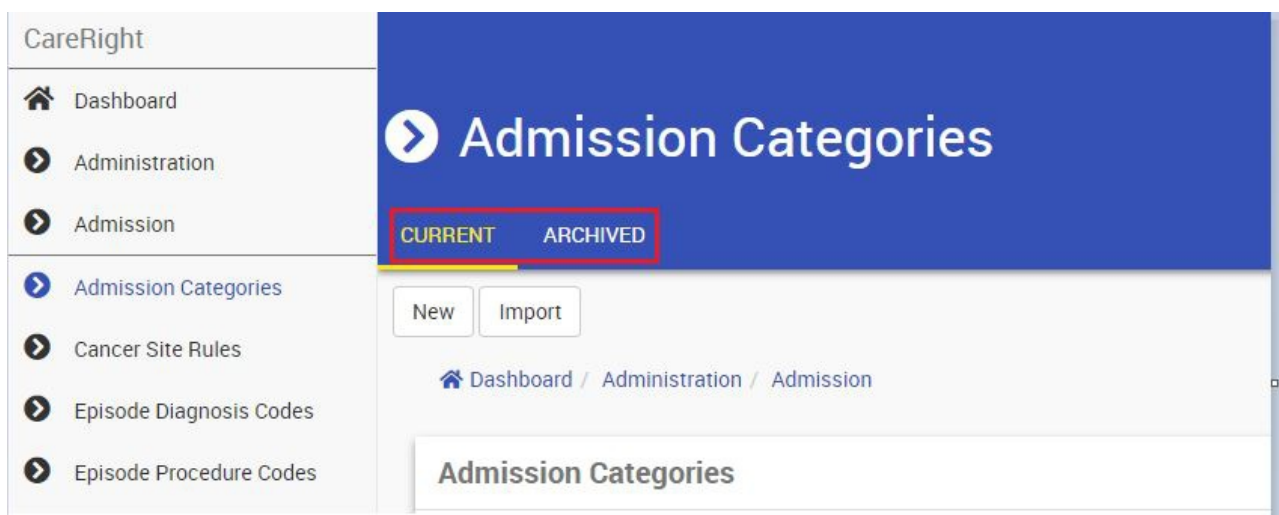


The Admission form contains the following fields:

- Admission Date**: A date input field showing "11/05/2021" with a calendar icon, and a time input field showing "14:21" with a clock icon.
- Location\***: A dropdown menu with the text "Select a Location".
- Admission Category\***: A dropdown menu, which is highlighted with a red border.
- Reason\***: A text input field.

Change the Admission Category

The Current and Archive Tabs is available to navigate between the two.



The CareRight interface shows the "Admission Categories" page. The left sidebar contains the following menu items:

- Dashboard
- Administration
- Admission
- Admission Categories (highlighted)
- Cancer Site Rules
- Episode Diagnosis Codes
- Episode Procedure Codes

The main content area has a blue header with the title "Admission Categories" and a sub-header with two tabs: "CURRENT" (highlighted) and "ARCHIVED". Below the tabs are "New" and "Import" buttons. A breadcrumb trail shows the path: Dashboard / Administration / Admission. The main content area is titled "Admission Categories".

## Archive Admission Categories

1. Click **Admission**
2. Click **Admission Categories**
3. Select the Admission Category, then **Archive**

### Admission Categories



Code	Description	System				
GENERAL	General Admission	Yes	Data Elements	Export	Archive	
test 2	test 2	No	Data Elements	Export	Setup	Archive
TAS-CHEMO	Chemotherapy	No	Data Elements	Export	Setup	Archive