Create appointment trigger type A

Create New Appointment Trigger

To add an Appointment Trigger that sends a SMS message when an appointment is created (or a set number of minutes after creation), follow these steps:

1. Click **Administration**.

2. Click **Appointments**

3. Click **Appointment Triggers**.

4. Click **New Appointment Trigger**.

5. Complete the fields using the table below for reference.

6. Click **New Appointment Trigger**..

Field	Description	Example
Name	The name of the trigger used when linking to Appointment Types	New Appointment Notification
Required Condition	Trigger only activates if appointment is in this condition. (e.g. Any Unconfirmed condition, Any confirmed condition, Any condition, etc). Remember, each appointment status is mapped to a condition e.g. confirmed, unconfirmed, complete or cancelled. See SMS Setup for more details on this.	Any Unconfirmed Condition
Minutes to wait before firing	Number of minutes after the appointment is booked before the emails is sent.	