

Delete/cancel a case

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Since we have received plenty requests about deleting the cases. So we tweaked the system that Clintel admins have access to the Cancelled button; and no longer needs a dev to do this. (This function is available from 6.78)

1. Go to **Dashboard**
2. Search for a patient and click show
3. Click **case & programs** on the left side panel

The screenshot shows the CareRight cr.test interface. On the left is a sidebar with navigation links: Dashboard, Patients, 000135: Mr Caleb James Gray, Accounts, Admissions, Alerts and Allergies, Appointments, Assessments, Cancer Notifications, **Cases & Programs** (highlighted with a red circle), Clinical Notes, Correspondence, Diagnosis & History, and Documents. The main content area displays the patient profile for Mr Caleb James Gray (MRN: 000135, CRN: XXX1234, ERN: Primary Provider: Dr William Bill, Home: Male, aged 45 years, born on July 27, 1976, last admitted to Clintel Clinic). Below the profile is a 'Cases' table with columns: Start, End, Status, Case Number, and Ref. The table contains three rows: 01/10/2021 (Hold, 75), 14/09/2021 (Closed, 74, Ref: Tes), and 03/05/2021 (Hold, 68). Below the cases table is a 'Programs' section with a 'Program' table.

4. Click **show** on the case box

Cases								
Start	End	Status	Case Number	Reference	Location	Case Category	Case Worker	New
01/10/2021		Hold	75		Head Office in Melbourne	Test Case		Show
14/09/2021	14/09/2021	Closed	74	Test1	Clintel Clinic	Test Case		Show
03/05/2021		Hold	68		Clintel Clinic	Test Case		Show

5. Click **cancelled** to delete this case (you need permissions to do that)

The screenshot shows the CareRight cr.test interface with the patient profile for Mr Caleb James Gray. The 'Cases & Programs' link in the sidebar is highlighted. The 'Cases' table is visible, and the 'Show' button for the case with Case Number 75 is highlighted with a red circle. Below the table, the 'Test Case - 75' details are shown, including Case Number, Case Category, Reference, Case Worker, Location, Room, Status, Start, and End. The 'Cancelled' button is visible in the top right corner of the case details section.