

Authorisation Requests and Signable Forms

Last Modified on 30/04/2025 11:18 am ACST

CareRight has the ability to request a patient signature for any custom or system template in PDF format.

This allows you to sign HC21 forms, DB4 assignment of benefits and many more by simply presenting your patient with a tablet; storing the details within the system.

System Administration > Correspondence > Authorisation Request Templates

In this area of the system, you can configure the forms available for signing.

➤ Authorisation Request Template

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Signature Template

Name *	<input type="text" value="Patient signable HC21 form - 1 page"/>
Left *	<input type="text" value="50"/>
Bottom *	<input type="text" value="50"/>
Width *	<input type="text" value="100"/>
Height *	<input type="text" value="30"/>
Custom Template	<input type="text" value="Select from list"/> ▼
Default Template	<input type="text" value="National Private Patient Hospital Claim Form - 1 Page"/> ✕ ▼

Date

	<input checked="" type="checkbox"/> Include date on document
Date Left	<input type="text" value="350"/>
Date Bottom	<input type="text" value="10"/>
Date Width	<input type="text" value="50"/>
Date Height	<input type="text" value="50"/>

[Create Authorisation Request Template](#) [Cancel](#)

Positioning the signature

The system allows you to specify the parameters "Left" and "Bottom" in a unit known as "points".

Units are *points*. There are 72 points to an inch. When using absolute coordinates to position text, the page origin is in the bottom-left corner of the media. Increasing X moves text to the right. Increasing Y moves text up.



Width and height parameters simply provide any clipping or stretching behaviours you wish to add.

Adding a date

It is common for a signature to be paired with a signing *date*. Specify the positioning of your date element in a similar fashion.

Repeated on every page

For multiple page PDFs, the signature is repeated on each subsequent page.


Patient > Authorised Forms

When you need a patient to sign, navigate to the patient record, authorised forms, and present them with a tablet.

➔ Authorised form

[Dashboard](#) / [Patients](#) / [Mr AliTest Tester](#)

Signature

Signature Template	HC21 Full - 1 Page
Signed Date	21/06/2023 
Signature	<div></div>
	<div>Clear</div>

[Create Authorised form](#) [Cancel](#)

Be sure your patient has read and reviewed the document prior to signing.