Information Classification for sensitive or restricted patients

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Information Classification:

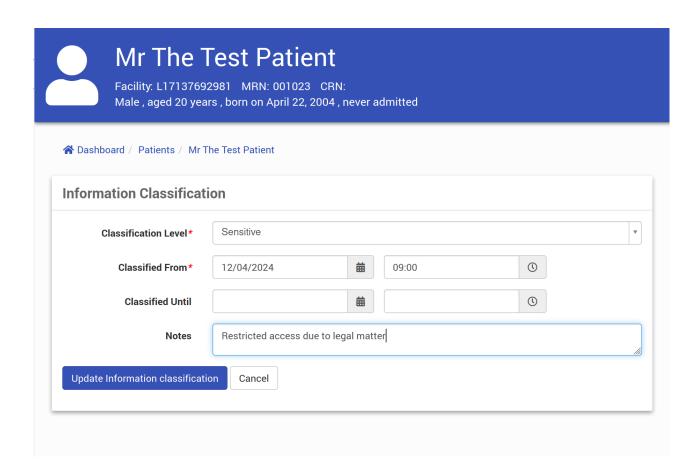
CareRight features (as of 6.97) the ability to mark certain records as sensitive.

Required Permissions:

- To managed information classifications requires the permission Can manage Information classifications.
- To view records marked sensitive requires Can view sensitive patient details.

Adding Information Classifications:

- 1. Search for a patient.
- 2. Click **Show** to load a patient.
- 3. In the Menu, click Information Classifications.
- 4. Click New.
- 5. In the Classification Level, select the information classification from drop down.
- 6. In the Classified From and Classified Until date & time fields, enter the starting & ending dates and times.
- 7. In the Note section, if you required to add the additional information.



Editing an Information Classifications:

- 1. In the Information Classifications section, click Edit for the relevant information classification.
- 2. Modify the details as needed.
- 3. Click Update Information classification.

Delete an Information Classification:

- 1. In the Information Classifications section, click drop down arrow for the relevant information classification.
- 2. Click Remove.
- 3. A warning message will appear: "Are you sure?"
- 4. Click Ok.

Core Restrictions

For users who do not have permission to see sensitive patient details, this will:

- Prevent the patient record from appearing in search.
- Preview appointments from being visible.

Note that as of 6.97, this functionality is made available as a proof of concept. There may be other areas - list views, etc that present a patient's name or detail to users otherwise authorised at that specific location. Consider carefully when designing your security groups that this simply blocks the most common access.