

# Share an Invoice

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The system allows user to share a **paid invoice** directly from the Invoice screen using the " **Share Invoice**" button. Users can choose to share the invoice via Email, SMS, or QR code.

## Prerequisites to share via SMS and Email:

- Obtain consent from a patient to share the Clinical Correspondence via SMS.
- Obtain consent from a patient to share the Clinical Correspondence via Email.

EditReversePrintShare Invoice+Claim

Share Invoice by EmailShare Invoice by SMSShare Invoice by QR Code

Paid

Invoice

Invoice Number600

Invoice StatusPaid

Invoice Date08/08/2024

Invoice Total\$500.00

Out Of Pocket\$500.00

GST Total\$0.00

Medical ProviderDr Adelaide HOSPITAL

Service LocationIPAdelaide Inpatient

Referral

Claim Status

Claim Information

Invoice Other Reference0

Note

Line Item

ShowEditAdjustmentRefund

Service Date06/08/2024

Item Number13219

Item TypeOther

Descriptionconsultation charge

Units1

Price\$500.00

Allocations

Search...Q

Date	Statement	Paid	Adjustment	GST Paid	GST Adjustment
08/08/2024	<a href="#">Receipt</a>	\$500.00	\$0.00	\$0.00	\$0.00

## Example:

HTMLPlain textSource

Hi Beverly,  
There is a new invoice for you. Please click [view](#).

By clicking the link patient/client can view and download the invoice.