

Room/Bed Availability & Reservations

Last Modified on 03/02/2025 2:27 pm ACDT

In CareRight 7.5.0 and later; a new view has been introduced, bed/room centric showing **future** availability/capacity.

CareRight™

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Adelaide Surgical Clinic

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BED AVAILABILITY

OCCUPANCY

PENDING DISCHARGES

ADMISSION CODING

UNINVOICED ADMISSIONS

INVOICES & CLAIMS

Dashboard / Locations / Adelaide Surgical Clinic

Awaiting Rooms/ Beds

	January 2025				February 2025				
	28	29	30	31	1	2	3	4	5
Room 1									
Male									
Bed 01	Miss Beverly Morgan (F) Jan 22 - Jan 31								
Stand									
Room 2									
Bed 02									
Stand									
Room 3									
Male									
Bed 03									
Male									
Stand									
NOR									
Female									

Miss Beverly Morgan (F)
Jan 22 - Jan 24

Assign
Reservation Assessment

Mr Paul testp Smith (M)
Jan 22 - Jan 30

Assign
Reservation Assessment

SAMA Smith (F)
Jan 28 - Jan 30

Assign
Reservation Assessment

Reserving a Room/Bed

Patients can be booked in for an overnight admission requiring accommodation via the **PreAdmission** process.

SAMA Smith (Sam Oliver)

My Health Record

Health and disability

Item

Mailhog

Pricing

Search Google

Admit

Edit Pre-admission

Cancel Pre-admission

Change Category

Copy

Print HC21

OEC

Fund Claiming Portal

Associated HC21 Form

Add

Signature

Signature image not available.

Funding

Funding Choice

Health Fund

Fund

HCF

Co-Payment

Excess

Hold Claims For This Admission

No

Held For Claims Reason

Accrual Accommodation Item Number

Bed Reservation

Location	Room	Bed	From	To	
Unassigned	Unassigned	Unassigned	28/01/2025	30/01/2025	<div><div>Edit</div><div>Assign Bed</div></div>

New

Continue Bed Allocation Assessment

If configured via [Admission Categories](#), a current or existing **bed allocation assessment** can be performed/viewed.

When reserving a room/bed, the intended stay mirrors the pre-admission dates.

If you know where an individual will stay, the specific details can be selected at this time; or left as a reservation (room/bed not specified).

This allows you to view at a location level the individuals who require a bed allocation.

Assigning a Room/Bed to a Reservation

Choosing Assign will allow a client to reserve a bed for their planned admission period, displaying in the calendar. On admission, where a bed is reserved; this will be one click allocated to the client.

On admission, simply convert the reservation by assigning the bed allocation.

Recording the "specialty" of a Particular Room/Bed

When allocating beds, priority may be given by level of care required.

Admission Categories allow you to configure the related *specialties required*.

[Dashboard](#) / [Administration](#) / [Admission](#)

Admission Categories			<input type="text" value="Search..."/> <input type="button" value="Q"/>				
Code	Description	System					
admissio	Short Term Accommodation (Respite) – CS and YAS (Overnight)	No	<input type="button" value="Data Elements"/>	<input type="button" value="Bed Reservation Specialties"/>	<input type="button" value="Export"/>	<input type="button" value="Setup"/>	<input type="button" value="Archive"/>
Admission	Admission procedure	No	<input type="button" value="Data Elements"/>	<input type="button" value="Bed Reservation Specialties"/>	<input type="button" value="Export"/>	<input type="button" value="Setup"/>	<input type="button" value="Archive"/>
bulk	Category for copy	No	<input type="button" value="Data Elements"/>	<input type="button" value="Bed Reservation Specialties"/>	<input type="button" value="Export"/>	<input type="button" value="Setup"/>	<input type="button" value="Archive"/>
C cert	With C certificate	No	<input type="button" value="Data Elements"/>	<input type="button" value="Bed Reservation Specialties"/>	<input type="button" value="Export"/>	<input type="button" value="Setup"/>	<input type="button" value="Archive"/>
Code A	Admission Category A	No	<input type="button" value="Data Elements"/>	<input type="button" value="Bed Reservation Specialties"/>	<input type="button" value="Export"/>	<input type="button" value="Setup"/>	<input type="button" value="Archive"/>
Code B	Admission Category B	No	<input type="button" value="Data Elements"/>	<input type="button" value="Bed Reservation Specialties"/>	<input type="button" value="Export"/>	<input type="button" value="Setup"/>	<input type="button" value="Archive"/>

Rooms and Beds may be assigned to a specialty with a priority.

At a later stage, this configuration will improve patient placement recommendations.